



The Garden Clubs of Australia Inc.

ABN 74 058 867 744

FOUNDER PRESIDENT: Mrs Margaret Davis MBE

[www.gardenclubs.org.au](http://www.gardenclubs.org.au)

**NOTICE**

**OF**

**ANNUAL GENERAL**

**MEETING**

**29<sup>th</sup> SEPTEMBER 2020**

**NOTE: The Committee of the Garden Clubs of Australia Inc proposes to proceed with arrangements for the 2020 AGM in accordance with the current Constitution. Should NSW Fair Trading approve the amended Constitution, Affiliates will be advised of any changes in accordance with that Amended Constitution.**

**Affiliates should also note that the following arrangements may need to be changed depending on COVID-19 circumstances existing both in NSW and other States and Territories. In such a circumstance, affiliates will be notified as soon as possible.**

## **NOTICE OF ANNUAL GENERAL MEETING**

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Notice is hereby given that the Annual General Meeting of The Garden Clubs of Australia Inc. will be held commencing at 9.30 am on Tuesday 29<sup>th</sup> September 2020 at the York Club, York Street Sydney in conjunction with planned 70<sup>th</sup> Anniversary Celebrations of the GCA.

## **AGENDA**

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|         |  |
|---------|--|
| 9.00 am | Delegates Registration                 |
| 9.30 am | AGM includes<br>Presentation of awards |
| 11.00   | Morning Tea                            |
| 11.15am | Guest Speaker                          |
| 12.15pm | Luncheon                               |

Social Isolation requirements are likely to apply for this event

## **ITEMS OF BUSINESS**

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### **1. MINUTES OF 2019 AGM**

To confirm the minutes of the Annual General Meeting held on 16th October 2019 (copy included with this notice).

### **2. FINANCIAL AND OTHER REPORTS**

To receive and adopt the Balance Sheet, Statement of Income and Expenditure and Auditor's Report for the financial year ended 30 June 2020.

To receive the annual reports of the Committee.

### **3. RATIFICATION OF LIFE MEMBERSHIP AWARDS**

### **4. ELECTION OF OFFICE BEARERS AND COMMITTEE MEMBERS**

To elect the President, Secretary, Treasurer and Committee Members

Under the present Constitution up to 20 Committee Members may be elected (including President, Secretary, Treasurer)

Subject to the approval of the NSW Fair Trading by 29<sup>th</sup> September, under the amended constitution President, Secretary and Treasurer and up to 8 ordinary committee members may be elected. Delegates to the AGM will be advised appropriately of all nominations before 29<sup>th</sup> September.

Currently, the following offer themselves for re-election

|                  |                  |                |
|------------------|------------------|----------------|
| Eric Bateman     | Suzanne Bushell  | Frances Cairns |
| Elizabeth Dobson | Lorraine Emerson | Janice Graham  |
| Judy Horton      | John Kitt        | Paul Lucas     |
| Greg Ruckert     | Jo Saxon-Keith   |                |

Lindy Bonser and Greg Lane, who are appointments made to the current committee to fill casual vacancies, also offer themselves for election.

**5. APPOINTMENT OF AUDITOR**

To appoint Mr. G N Walker, CA, of WLM Partners Pty Ltd, Level 12, 84 Pitt Street, Sydney, as Auditor for the ensuing twelve months.

**6. AWARDS**

To present awards.

**7. OTHER BUSINESS**

To transact any other business that may be brought forward in accordance with the Constitution.

**NOMINATIONS FOR COMMITTEE MEMBERS**

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- Nominations for the Committee must be returned to the Secretary by 29<sup>th</sup> July 2020.
- The Committee meets in Sydney approximately six times each year.
- Any financial club may nominate one member of its club in writing.
- The nomination must be signed by two members and the nominee.
- A resume of not more than 40 words should be attached to be used in the event of a ballot. Organisational skills and previous office bearing experience are desirable. Email access essential, basic computer skills are helpful.

Unless the number of nominations received for the Committee exceeds the number of vacancies to be filled, the candidates nominated will be deemed elected. A ballot will be conducted if the number of nominations exceeds the number of vacancies.

Voting is restricted to one member from each club, appointed as its delegate by that club on the form provided.

The completed delegate form must be returned 29<sup>th</sup> July to:

**The Secretary. 99a Main Street HUONVILLE Tas 7019**

**Email. [secretary@gardenclubs.org.au](mailto:secretary@gardenclubs.org.au)**

**Delegates will be advised by 29th August 2020 if voting is required for the Committee.**

## **ANNUAL AWARDS**

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The official nomination forms and guidelines for writing a resume for the nominations were posted to affiliates in March 2020. Forms and guidelines can be obtained from the website [www.gardenclubs.org.au](http://www.gardenclubs.org.au) [click on Members Area].

Nominations are to be made only through a Club and on an official Nomination Form.

**Nomination Form and Resume to be sent by 10<sup>th</sup> July 2020 to:**

**Elizabeth Dobson**

**551 Scott Crk Road, Scott Creek SA. 5153**

**awards@gardenclubs.org.au**

Note: Ann Williams Clarke Medallion – for outstanding service by a member of an affiliated club can be applied for at any time – one per club per year.

DATED this 18<sup>th</sup> day of June, 2020 by order of the Committee of The Garden Clubs of Australia Inc.

Jo Saxon- Keith,

SECRETARY, The Garden Clubs of Australia Inc

99a Main Street Huonville Tas 7019

### **ADVICE OFFERED BY THE GCA COMMITTEE.**

**Without wishing to limit Affiliates capacity to nominate new committee members or their choice of candidate in any way, the GCA would encourage nominations from financial members of Affiliates with skills or experience in one of the following-**

**MARKETING, ELECTRONIC COMMUNICATIONS, INTERNET SERVICES, ON-LINE SERVICES.**

**THE GARDEN CLUBS OF AUSTRALIA INC.**

**NOMINATION FOR MEMBERSHIP OF THE COMMITTEE  
OF GARDEN CLUBS OF AUSTRALIA INC.**

I ..... being a financial member of  
..... which is a financial member of the Garden  
Clubs of Australia Inc hereby nominate for the position of **COMMITTEE MEMBER** of the GCA.

Nominated by ..... Being a financial member  
of....., which is a financial member of the  
Garden Clubs of Australia Inc.

Signed .....

Seconded by ..... Being a financial member  
of....., which is a financial member of the  
Garden Clubs of Australia Inc.

Signed .....

**Statement by Nominee.**

I acknowledge that the committee of the Garden Clubs of Australia Inc is required to meet six times per year and that my reasonable expenses in attending these meetings will be reimbursed by the Garden Clubs of Australia Inc.

I have read and agree to abide by the Constitution of the Garden Clubs of Australia Inc.

I have read and agree to abide by the procedures set out in the Policy and Procedures Manual of the Garden Clubs of Australia Inc.

I acknowledge that the Committee of the Garden Clubs of Australia Inc corresponds extensively by digital means and that I have the skills and facilities to work in such a manner.

As a **NEW NOMINEE** I bring the following skills and capabilities to the committee

1.....

2.....

3.....

I bring the following passions to the committee

1.....

2.....

3.....

I have held/currently hold the following position in the affiliate organisation

.....

**Signature of Nominee.** .....

**(all sections of this form must be completed to be a valid nomination.)**

**NOTIFICATION OF APPOINTMENT OF A DELEGATE TO THE AGM  
OF THE GARDEN CLUBS OF AUSTRALIA INC  
TO BE HELD ON 29<sup>th</sup> September 2020**

**To: GCA Secretary, 99a Main St, HUONVILLE Tas 7019**

**Email. [secretary@gardenclubs.org.au](mailto:secretary@gardenclubs.org.au)**

Name of Club/Society .....

Name of Delegate .....

Address .....

Phone .....

Email .....

Signature of President .....

Signature of Secretary .....

Date .....