



FORM 2

INSURANCE RENEWAL 2020/2021 Membership Number

During February/March 2020 you will receive an Insurance Notice, *from The GCA*, for the premium due for your Insurance cover for 2020/2021 (4 pm 30 April 2020 to 4 pm 30 April 2021).

In order for the correct amount to be shown on your notice it is necessary for The GCA to receive your **Total Membership Number** as of 8 December 2019. This number should include all your club's members from all categories of membership including Life, Junior and Joint Memberships, i.e. your usual official individual membership list total – all the members you want covered by The GCA insurance.

Note: Insurance invoices will be forwarded in February/March 2020, payment will be by direct debit on or about 20 April 2020 and Confirmation of Insurance certificates will be issued in early May 2020, once the payments are processed.

Important: Return of this form will enable accurate determination of the premium.



DUE DATE: RETURN THIS SECTION BY 20 DECEMBER 2019

CLUB NAME _____

I certify that our **TOTAL MEMBERSHIP** as at **1 December 2019** is _____ persons

Please indicate if your club holds large commercial events, for which an additional premium may be required * _____ Yes/No

(*A large commercial event is defined as one where more than 1000 non-members attend over the life of the event. Separate cover must be obtained for these events each year. The relevant application form can be found on the the GCA website [www.gardenclubs.org.au] or can be posted on request.)

Name _____

Signature _____

Official Position _____

Mail completed form to: **The GCA Membership Secretary** Phone: 02 48432344
PO Box 1391 Email: membership@gardenclubs.org.au **GOULBURN NSW 2580**