



The Garden Clubs of Australia Inc.

ABN 74 058 867 744

FOUNDER PRESIDENT: Mrs Margaret Davis MBE

www.gardenclubs.org.au

NOTICE

OF

ANNUAL GENERAL

MEETING

17 OCTOBER 2019

**IF MEMBERS OF YOUR CLUB ARE ATTENDING THE
NATIONAL CONVENTION ON NORFOLK ISLAND,
PLEASE APPOINT ONE OF THEM AS A DELEGATE FOR THE
ANNUAL GENERAL MEETING.**

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of The Garden Clubs of Australia Inc. will be held at 9.00 am on Thursday 17 October in conjunction with the 2019 GCA Convention on Norfolk Island.

AGENDA

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|----------|--|
| 8.30 am | Delegates Registration |
| 9.00 am | AGM includes
Presentation of awards |
| 10.30 am | Morning Tea |
| 11.15am | Guest Speaker – Hon.David Buffett AM |
| 12.15pm | Luncheon |

ITEMS OF BUSINESS

1. MINUTES OF 2018 AGM

To confirm the minutes of the Annual General Meeting held on 9 October 2018 (copy included with this notice).

2. FINANCIAL AND OTHER REPORTS

To receive and adopt the Balance Sheet, Statement of Income and Expenditure and Auditor's Report for the financial year ended 30 June 2019.

To receive the annual reports of the Committee.

3. ELECTION OF COMMITTEE MEMBERS

To elect the President, Secretary, Treasurer and up to 17 Committee Members

The following, being eligible, offer themselves for re-election:

Eric Bateman	Glenys Bruun	Frances Cairns
Jeanette Chown	Elizabeth Dobson	Lorraine Emerson
David Gemmell	Janice Graham	George Hoad
Judy Horton	John Kitt	David Lambert
Paul Lucas	Deirdre McLoughlin	Monika Ross
Greg Ruckert	Jo Saxon-Keith	

5. APPOINTMENT OF AUDITOR

To appoint Mr. G N Walker, CA, of WLM Partners Pty Ltd, Level 12, 84 Pitt Street, Sydney, as Auditor for the ensuing twelve months.

6. AWARDS

To present awards.

7. OTHER BUSINESS

To transact any other business that may be brought forward in accordance with the Constitution.

NOMINATIONS FOR COMMITTEE MEMBERS

- Nominations for the Committee must be returned to the Secretary by 16 August 2019.
- The Committee meets in Sydney approximately six times each year.
- Any financial club may nominate one member of its club in writing.
- The nomination must be signed by two members and the nominee.
- A resume of not more than 40 words should be attached to be used in the event of a ballot. Organisational skills and previous office bearing experience are desirable. Email access essential, basic computer skills are helpful.

Unless the number of nominations received for the Committee exceeds the number of vacancies to be filled, the candidates nominated will be deemed elected. A ballot will be conducted if the number of nominations exceeds the number of vacancies.

Voting is restricted to one member from each club, appointed as its delegate by that club on the form provided.

The completed delegate form must be returned 16 August 2019 to:

The Secretary. PO BOX 794 Tweed Heads NSW 2458

Email. secretary@gardenclubs.org.au

Delegates will be advised by 27 August 2019 if voting is required for the Committee.

ANNUAL AWARDS

The official nomination forms and guidelines for writing a resume for the nominations were posted to affiliates in March 2019. Forms and guidelines can be obtained from the website www.gardenclubs.org.au [click on Members Area].

Nominations are to be made only through a Club and on an official Nomination Form.

Nomination Form and Resume to be sent by 10th July 2019 to:

Elizabeth Dobson

551 Scott Crk Road, Scott Creek SA. 5153

elizdobson@icloud.com

Note: Ann Williams Clarke Medallion – for outstanding service by a member of an affiliated club can be applied for at any time – one per club per year.

DATED this 28th day of May, 2019 by order of the Committee of The Garden Clubs of Australia Inc.
Monika Ross, Secretary PO Box 794 Tweed Heads NSW 2458.

ADVICE OFFERED BY THE GCA COMMITTEE.

A number of current Committee members of the Garden Clubs of Australia Inc. having served on the Committee for a number of years, have indicated their intention not to seek re-election at the Annual General Meeting to be held during the Convention on Norfolk Island – 14th to 18th October 2019.

Without wishing to limit Affiliates capacity to nominate new committee members or their choice of candidate in any way, the GCA would encourage nominations from financial members of Affiliates with skills or experience in one of the following-

MARKETING, ELECTRONIC COMMUNICATIONS, INTERNET SERVICES, ON-LINE SERVICES.

THE GARDEN CLUBS OF AUSTRALIA INC.

**NOMINATION FOR MEMBERSHIP OF THE COMMITTEE
OF GARDEN CLUBS OF AUSTRALIA INC.**

I being a financial member of
..... which is a financial member of the Garden
Clubs of Australia Inc hereby nominate for the position of **COMMITTEE MEMBER** of the GCA.

Nominated by Being a financial member
of....., which is a financial member of the
Garden Clubs of Australia Inc.

Signed

Seconded by Being a financial member
of....., which is a financial member of the
Garden Clubs of Australia Inc.

Signed

Statement by Nominee.

I acknowledge that the committee of the Garden Clubs of Australia Inc is required to meet six times per year and that my reasonable expenses in attending these meetings will be reimbursed by the Garden Clubs of Australia Inc.

I have read and agree to abide by the Constitution of the Garden Clubs of Australia Inc.

I have read and agree to abide by the procedures set out in the Policy and Procedures Manual of the Garden Clubs of Australia Inc.

I acknowledge that the Committee of the Garden Clubs of Australia Inc corresponds extensively by digital means and that I have the skills and facilities to work in such a manner.

As a **NEW NOMINEE** I bring the following skills and capabilities to the committee

1.....

2.....

3.....

I bring the following passions to the committee

1.....

2.....

3.....

I have held/currently hold the following position in the affiliate organisation

.....

(all sections of this form must be completed to be a valid nomination.)

**NOTIFICATION OF APPOINTMENT OF A DELEGATE TO THE AGM
OF THE GARDEN CLUBS OF AUSTRALIA INC
TO BE HELD ON 17 OCTOBER 2019**

To: GCA Secretary, PO Box 794 Tweed Heads NSW 2458

Email. secretary@gardenclubs.org.au

Name of Club/Society

Name of Delegate

Address

Phone

Email

Signature of President

Signature of Secretary

Date