



## FORM 2

### INSURANCE RENEWAL 2019/2020

#### Membership Number

During February/March 2019 you will receive an Insurance Notice, *from The GCA*, for the premium due for your Insurance cover for 2019/2020 (4 pm 30 April 2019 to 4 pm 30 April 2020).

In order for the correct amount to be shown on your notice it is necessary for The GCA to receive your **Total Membership Number** as of 1 December 2018. This number should include all your club's members from all categories of membership including Life, Junior and Joint Memberships, ie your usual official individual membership list total – all the members you want covered by The GCA insurance.

**Note: Insurance invoices will be forwarded in February/March 2019, payment will be by direct debit on or about 30 April 2019 and Confirmation of Insurance certificates will be issued in early May 2019, once the payments are processed.**



**Important: Return of this form will enable accurate determination of the premium.**

**DUE DATE: RETURN THIS SECTION BY 8 DECEMBER 2018**

**CLUB NAME** \_\_\_\_\_

I certify that our **TOTAL MEMBERSHIP** as at **1 December 2018** is \_\_\_\_\_ persons

Please indicate if your club holds large commercial events, for which an additional premium may be required \* \_\_\_\_\_ Yes/No

(\*A large commercial event is defined as one where more than 1000 non-members attend over the life of the event. Separate cover must be obtained for these events each year. The relevant application form can be found on the The GCA website [[www.gardenclubs.org.au](http://www.gardenclubs.org.au)] or can be posted on request.)

**Name** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Official Position** \_\_\_\_\_

Mail completed form to: **The GCA Membership Secretary** Phone: 02 48432344  
**PO Box 1391** Email: [membership@gardenclubs.org.au](mailto:membership@gardenclubs.org.au)  
**GOULBURN NSW 2580**